


Community Development Commission

February 14, 2008

To: Each Board Office Chief of Staff
Each Homeless Program Deputy
Each Deputy

From: Carlos Jackson, Executive Director



**SUBJECT: LOS ANGELES COUNTY HOMELESS & HOUSING PROGRAM
FUND CITY AND COMMUNITY PROGRAMS REQUEST FOR
PROPOSAL (CCP RFP)**

All proposals submitted in response to the Los Angeles County Homeless & Housing Program Fund City and Community Programs Request for Proposal (CCP RFP) have been reviewed and scored. Based upon the technical review and in conformance with the Board of Supervisor (BOS) approved RFP process, letters to all proposers have been sent today, February 14, 2008 via facsimile and certified mail. Each letter includes the total score along with information concerning the BOS approved appeal process. A description of what constitutes a valid appeal and the appeals process can be found in Attachment A.

We expect numerous appeals because the applicants do not know their ranking and it is natural that as many as possible will try to improve their position. As you may receive phone calls in response to this mailing we have included some background information along with a "question and answer" sheet to assist you with your responses. If applicants call who disagree with their scores, please remind them of the appeals process. When the appeals process is completed and the scores are finalized we will inform you of the scores of all the proposals.

We have included a list of proposals received within your District.

If you have questions please call Mr. William Huang, Director of Housing Development and Preservation, at (323) 890-7230.

Thank you for your assistance.

CJ:WH

Background:

- Per the RFP, in order to be eligible for funding, proposals must receive a minimum of 700 points.
- Due to limited funding, proposals receiving 700 points or more are not guaranteed a funding allocation.
- **We received \$100 million in requests and have approximately \$ 31 million available (including \$3 million in DMH/MHSA funds)**
- In addition to the limited funding that is available; a goal was set in the CCP RFP that outlines the need for geographic distribution of projects.
- Geographic Limitations: the *goal* of this RFP is to award funds for the best-qualified projects in each of the eight (8) Service Planning Areas (SPAs).
- We are not able to give proposers information on where applicants rank in relation to other proposals.
- The geographic distribution goal and the scores will be considered when determining the final list of projects that will be recommended for funding.

Possible Questions and Answers

1. I am not happy with my score, what can I do about it?
You can submit a 1 page appeal within 10 days of the date of the letter.
2. Can I appeal an issue the RFP says is not appealable?
No.
3. Can I submit a late appeal?
No.
4. Why doesn't my SPA ever get its fair share of funding?
Funding will follow a guideline that no SPA be funded in excess of \$4 million until all projects in other SPA's with scores over 700 points are funded.
5. Why is it that new and emerging groups are always at a disadvantage for funding because they do not have experience?
Experience is a very important factor in the RFP, however, proposers were to form collaborations with experienced groups. Several proposals from collaborations that included a mix of new and experienced groups were received.
6. How do we know the scoring process was fair and unbiased?
Capital scores were completed by outside third party consultants. Service scores were completed by representatives of County Departments with final scores derived through consensus meetings. All valid appeals will be heard by an independent review panel comprised of experts in the field not tied to any proposal/applicant.

7. Can I provide additional information that would increase my score?
No.
8. Why was the RFP unclear, confusing, and overly complicated?
Several opportunities were provided to allow for clarification including 5 bidders' conferences. All questions and answers were available to all potential proposers who attended the mandatory bidders' conference.
9. What was my ranking? Is my score high enough to receive funding?
Information on ranking and funding has not been finalized and cannot be released until the RFP process is completed. The RFP was significantly oversubscribed. There will not be enough funds for all good proposals.
10. Will there be another RFP in the future?
None is considered at this time due to funding limitations.
11. If my score is below 700 points will it still be considered for funding?
No.
12. Will partial funding for proposals be considered?
No.

Los Angeles County Homeless Housing Program Fund City/Community Programs RFP Proposals

| Agency Name | DISTRICT | SPA | TOTAL REQUEST |
|------------------------------------------------------------------------------------|-----------------|------------|----------------------|
| City Of El Monte | 1 | 3 | \$1,056,190 |
| City of Los Angeles | 1 | 4 | \$1,795,935 |
| City of Pomona - Comm engagement | 1 | 3 | \$913,975 |
| Downtown Women's Center / Downtown Women's Center | 1 | 4 | \$2,500,000 |
| Home Ownership Made Easy / Progress Place I & II | 1 | 4 | \$1,024,342 |
| Inland Valley Council Of Churches | 1 | 3 | \$577,011 |
| Los Angeles House of Ruth | 1 | 4 | \$484,950 |
| Los Angeles House of Ruth / Angela's House | 1 | 4 | \$809,541 |
| Mary Lind Recovery Centers | 1 | 4 | \$350,000 |
| Para Los Ninos | 1 | 4 | \$1,800,000 |
| Pathway To Your Future / Young Burlington Apartments | 1 | 4 | \$2,593,167 |
| Prototypes Centers for Innovation in Health, Mental Health and Social Services | 1 | 4 | \$1,800,000 |
| Proyecto Pastoral Guadalupe Homeless Project | 1 | 4 | \$373,145 |
| Skid Row Housing Trust | 1 | 4 | \$1,800,000 |
| Special Services for Groups (SSG) | 1 | 6 | \$1,800,000 |
| Special Services for Groups (SSG) | 1 | 4 | \$450,000 |
| The Salvation Army - Permanent Housing Placement | 1 | 4 | \$668,225 |
| The Salvation Army / Bell Shelter Step Up Program | 1 | 7 | \$500,000 |
| Volunteers of America of Los Angeles | 1 | 4 | \$1,000,000 |
| Weingart Center Associates | 1 | 4 | \$1,794,978 |
| 1736 Family Crisis Center | 2 | 6 | \$1,800,000 |
| A Community of Friends - Permanent Supportive Housing | 2 | 6 | \$1,800,000 |
| Beyond Shelter - Homeless Family Access Center | 2 | 4 | \$1,500,000 |
| Beyond Shelter - Resource Desk | 2 | 4 | \$1,799,500 |
| Beyond Shelter Housing Development Corporation / Mason Court Apartments | 2 | 4 | \$680,872 |
| Calif Council for Veterans Affairs | 2 | 6 | \$200,000 |
| Cloudbreak Compton LLC / Compton Vets Services Center | 2 | 6 | \$1,703,579 |
| Hollywood Community Housing Corporation | 2 | 4 | \$1,777,312 |
| Jenesse Center, Inc. | 2 | 6 | \$1,093,398 |
| JWCH Institute | 2 | 4 | \$1,830,774 |
| Little Tokyo Service Center / 36 th St. Apts. For Transition Aged Youth | 2 | 6 | \$1,518,372 |
| Little Tokyo Service Center / Broadway Apartments | 2 | 4 | \$1,572,155 |
| Los Angeles Comm Design Center / Casa Dominguez | 2 | 4 | \$1,209,226 |
| McCoy Plaza, LP / McCoy Plaza A | 2 | 6 | \$2,500,000 |
| New Image Emergency Shelter for the Homeless, Inc. | 2 | 6 | \$1,110,910 |

Highlighted agencies are requesting Capital Development Funds

Los Angeles County Homeless Housing Program Fund City/Community Programs RFP Proposals

| Agency Name | DISTRICT | SPA | TOTAL REQUEST |
|----------------------------------------------------------------------------|----------|-----|---------------|
| So Calif. Housing Dev. Corp. of LA / 105 th & Normandie | 2 | 6 | \$800,000 |
| Upward Bound House | 2 | 5 | \$997,195 |
| Volunteers of America of Los Angeles / Transition House | 2 | 4 | \$1,000,000 |
| Watts Labor Comm Action Committee | 2 | 6 | \$1,449,504 |
| Bet Tzedek Legal Services | 3 | 4 | \$281,263 |
| CLARE Foundation, Inc. / 844 Pico Blvd. Women's Recovery | 3 | 5 | \$2,050,000 |
| CLARE Foundation, Inc. / Detox/Recovery Program | 3 | 5 | \$1,000,000 |
| Homes For Life Foundation / HFL Vanowen | 3 | 2 | \$738,310 |
| Los Angeles Comm Design Center / Three Courtyards | 3 | 4 | \$1,752,421 |
| My Friend's Place | 3 | 4 | \$375,000 |
| New Directions, Inc. | 3 | 5 | \$472,874 |
| OPCC | 3 | 5 | \$1,200,000 |
| PATH | 3 | 4 | \$1,348,555 |
| Project Angel Food | 3 | 4 | \$498,225 |
| Step Up on Second Street, Inc. / Daniel's Village | 3 | 5 | \$512,389 |
| WISE & Healthy Aging | 3 | 5 | \$965,038 |
| Cal State Univ. Long Beach Foundation | 4 | 8 | \$514,671 |
| Catholic Charities of L.A., Inc. | 4 | 8 | \$1,800,000 |
| Century Villages at Cabrillo, Inc. / Family Shelter EHAP I & II | 4 | 8 | \$1,900,000 |
| Children Today, Inc. | 4 | 8 | \$465,000 |
| City Of Long Beach- Dept Of Health & Services | 4 | 8 | \$1,185,250 |
| Food Finders, Inc. | 4 | 8 | \$300,000 |
| Goodwill | 4 | 8 | \$284,224 |
| Nat'l Mental Health Assoc of Greater L.A. - Long Beach | 4 | 8 | \$900,000 |
| Rainbow Services, Ltd. | 4 | 8 | \$1,093,885 |
| SCADP | 4 | 7 | \$1,679,472 |
| Substance Abuse Fdtn of Long Beach | 4 | 8 | \$1,300,182 |
| Sun Bridge Harborview Rehab Ctr | 4 | 8 | \$1,800,000 |
| United Friends of the Children | 4 | 6,7 | \$1,300,000 |
| Women's & Children's Crisis Shelter | 4 | 7 | \$300,000 |
| East San Gabriel Valley Coalition | 4 | 3 | \$328,700 |
| Antelope Valley Domestic Violence Council / Family Oasis Shelter | 5 | 1 | \$2,500,000 |
| Catalyst Foundation | 5 | 1 | \$1,800,000 |
| City of Pasadena – Housing & Comm. Development / Nehemiah Court Apartments | 5 | 3 | \$961,272 |
| City Of Pasadena - Housing & Community Development | 5 | 3 | \$225,000 |
| City of Pomona - Integrated Housing Program | 5 | 3 | \$1,239,276 |

Highlighted agencies are requesting Capital Development Funds

Los Angeles County Homeless Housing Program Fund City/Community Programs RFP Proposals

| Agency Name | DISTRICT | SPA | TOTAL REQUEST |
|----------------------------------------------------------------------|----------|----------------|----------------------|
| David & Margaret Home, Inc. | 5 | 3 | \$1,049,965 |
| Hathaway-Sycamores CFS | 5 | 3 | \$934,890 |
| Homes For Life Foundation Ashtabula | 5 | 3 | \$335,423 |
| Lancaster Redevelopment Agency | 5 | 1 | \$599,675 |
| Nat'l Mental Health Assoc of Greater L.A. - Antelope Valley | 5 | 1 | \$1,340,047 |
| Neighborhood Legal Services | 5 | 2 | \$1,797,912 |
| PATH Achieve Glendale / 1 st Step Housing | 5 | 2 | \$400,000 |
| Services Ctr for Independent Living - Emergency Assisting Program | 5 | 3 | \$494,665 |
| Services Ctr for Independent Living - Emergency Modification Program | 5 | 3 | \$50,000 |
| Union Rescue Mission / Hope Gardens Family Center | 5 | 2 | \$2,499,999 |
| Union Station Foundation | 5 | 3 | \$1,790,843 |
| Pacific Clinics | 1,2,5 | 3,4,6 | \$1,800,000 |
| Legal Aid Foundation | 2,3,4 | 4,5,6,8 | \$1,800,000 |
| A Community of Friends - South LA Health & Housing Coll. | 2,4 | 2, 4, 6, 8 | \$1,800,000 |
| Tarzana Treatment Centers, Inc. | all | all | \$1,800,000 |
| Odin & Associates, Inc. | all | all | \$300,000 |
| | | | |
| | | Total Requests | |
| | | | \$101,242,492 |
| Yellow areas denote capital development projects | | | |
| | | | |

Highlighted agencies are requesting Capital Development Funds

ATTACHMENT B

8.3 Appeals

The CDC will notify proposers of the results of the scoring process by mail. Proposers may appeal the results of the threshold or technical scoring review only in writing and shall specify the grounds and the reasons for the appeal. Appeals shall be based on the original information submitted and no new information will be considered.

Appeals will only be allowed on the following grounds:

1. Technical or administrative grounds demonstrating that staff failed to follow the procedures outlined in this RFP in making funding recommendations; or
2. Technical or Administrative grounds demonstrating that the methods of assessment have been administered inconsistently or incorrectly applied.

Appeals regarding the number of points awarded during the technical review process based solely on a disagreement of the quality of the program/project shall not be a sufficient basis for an appeal and will be rejected. The written appeal shall be the sole basis of the CDC's determination of the validity of the appeal. **Written appeals are limited to one page and must be received by the CDC by 12:00 noon on the tenth calendar day following notification of the results of the proposal selection process.**

The technical scores as well as any written appeals shall be reviewed by an independent panel, which will then make recommendations to the CDC Executive Director for the final determination.

Appeals must be delivered to:

Community Development Commission of the County of Los Angeles
2 Coral Circle
Monterey Park, CA 91755
Attention: William K. Huang, Director
Housing Development and Preservation